

**Sector Skills Alliances - EACEA 04/2017**

Designers’ KIT

Course Syllabus

template

This document is part of ENhANCE Project’s D3.2.2



![eu_flag_co_funded_pos_[rgb]_right]()

The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein

[1. GENERAL INFORMATION about the COURSE 3](#_Toc70672989)

[1.1 SHORT COURSE DESCRIPTION 4](#_Toc70672990)

[1.2 OVERALL CREDITS DISTRIBUTION and WORKLOAD 5](#_Toc70672991)

[1.3 ATTENDANCE POLICY 5](#_Toc70672992)

[2. MODULES PLANS 6](#_Toc70672993)

[2.1 MODULE 1 6](#_Toc70672994)

[3. TEACHINGS PLANS 7](#_Toc70672995)

[3.1 Detailed Plan of T1a 7](#_Toc70672996)

[4. COURSE SCHEDULE 10](#_Toc70672997)

# GENERAL INFORMATION about the COURSE

*Instructions: fill in each line with general information about the course*

|  |  |
| --- | --- |
| **COURSE TITLE**  | *Eg. Specialization Course in Family and Community Nursing* |
| **QUALIFICATION CONFERRED**  | *Eg. Specialization in Family and Community Nursing* |
| **ECTS ASSIGNED** | *Eg. 60* |
| **TOTAL STUDENT WORKLOAD DUTY** | *Eg. 1500 hours* |
| **LEVEL OF QUALIFICATION** | *Eg. Postgraduate*  |
| **ACCESS REQUIREMENTS** | *Eg. Degree in Nursing* |
| **NAME AND STATUS OF AWARDING INSTITUTION**  | *Eg. Technologiko Ekpedeftiko Idrima (T.E.I.) Kritis - Public Institution of Higher Education* |
| **LANGUAGE(S) OF INSTRUCTION/EXAMINATION** | *Eg Greek* |
| **MODE OF STUDY** | *Eg full-time attendance/blended learning* |

|  |  |
| --- | --- |
| **COURSE COORDINATOR**  | *Eg. Prof. Agatha Smith* |
| **MAIN ADDRESS OF THE INSTITUTION**  |  |
| **MAIN CONTACTS** |  |
| **MAIN REFERENCE WEB PLATFORMS** | *Eg. website**e-learning platform, OOT* |

## SHORT COURSE DESCRIPTION

*Instructions: 5-6 lines of description of the course*

…………………………………………………………………………………………………

…………………………………………………………………………………………………

…………………………………………………………………………………………………

…………………………………………………………………………………………………

…………………………………………………………………………………………………

…………………………………………………………………………………………………

…………………………………………………………………………………………………

…………………………………………………………………………………………………

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

## OVERALL CREDITS DISTRIBUTION and WORKLOAD

*Instructions: fill in each cell with the corresponding number of ECTS or the corresponding number of hours.*

*In the event that no value correspond to the cell, “grey” the cell as shown below in the example Final Examination/Assigned ECTS*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ACTIVITY** | **ASSIGNED ECTS** | **Hours of Teaching**  | **Hours of Individual study** | **Total Workload** |
| **Face-to-Face Class and Labs** |  |  |  |  |
| **Online learning** |  |  |  |  |
| **Face-to-Face Work-based learning** |  |  |  |  |
| **Final Examination** |  |  |  |  |
| **TOTAL** | *Eg. 60* |  |  | *Eg. 1500* |

## ATTENDANCE POLICY

*Instructions: describe the attendance policies like in the example below*

*Eg. Absence from lectures and/or tutorials shall not exceed 15%. Students who exceed the 15% limit*

*without a medical or emergency excuse acceptable …….*

# MODULES PLANS

*Instructions: fill in the tables creating a section (2.1, 2.2, 2.3 etc.) for each Module*

## MODULE 1

|  |  |
| --- | --- |
| **TITLE** |  |
| **ASSIGNED ECTS** |  |
| **STUDENTS WORKLOAD** |  |
| **TIME SCHEDULE** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **LO CODE** | **ECTS** | **Discipline Sector / Branch of Knowledge** | **Teaching code, name and teacher** |
| *LO22a* | *1,5* | *Psychology* | ***T1a-*** *Leadership Techniques and Teamwork (Prof. Anna White)* |
| *LO12a* | *2* | *Nursing legal issues* | ***T1b****- Nursing standards (Prof. Joan Green)* |
| *Nursing practice* | ***T1c****- Homecare (Prof. Joe Blue)* |

# TEACHINGS PLANS

*Instructions: this part of the Syllabus will describe each Teaching of the course.*

*So the following sections (falling under the title “Detailed Plan of Txx”) should be repeated* ***for each Teaching***

## Detailed Plan of T1a

|  |  |
| --- | --- |
| **TEACHING CODE** | *Eg. T1a* |
| **TEACHING TITLE** | *Eg. Leadership Techniques and Teamwork* |
| **REFERENCE TEACHER** | *Eg. Prof. Anna White* |
| **TARGETED LEARNING OUTCOMES** | *Eg. LO22a, LO24b, …..* |
| **REFERENCE MODULES** | *Eg. Module 1 + Module 2* |

**A. LIST of CONTENTS:**

*Instructions: provide a list of the contents of the teaching*

**B. IMPLEMENTED METHODS:**

*Instructions: provide a general introductive description of the methods adopted in the teaching.*

*[General textual description]*

*Then flag the strategies you’re going to implement as well as the specific activities or materials supporting the strategy (only when the method is implemented, otherwise skip them)*

[ ]  **Face-to-Face Class and Labs:**

[ ]  Face-to-face lecture

[ ]  Group Work

[ ]  Simulation

[ ]  Lab

[ ]  Other (specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Additional information** *[optional]*…………………………………………………

[ ]  **Online learning**

[ ]  Lecture (recorded video-lessons or webinars)

[ ]  Individual activities – interactive materials, downloadable documents, etc.

[ ]  Individual activities – assessment

[ ]  Group work

**Additional information** *[optional but recommended]*

*you can provide details about the activities assigned to students or about the strategies adopted in group works*

**OOT functionalities supporting the Online learning :**

*flag the main OOT functionalities you will use to support the online activity*

[ ]  webinar

[ ]  database

[ ]  assignment

[ ]  quiz

[ ]  learning journal

[ ]  forum

[ ]  Community

[ ]  Other (specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  **Face-to-Face Work Based Learning**

*Instructions: provide a general description of the way WBL is implemented and possible connections with other Teachings or Modules*

**C. REFERENCE MATERIALS:**

*Instructions: provide a list of the reference materials of the teaching, such as books, papers, links, etc.*

**D. ASSESSMENT :**

*Instructions: provide a general description of the way the ASSESSMENT is implemented*

*[General textual description]*

*Then provide a list of the assessment tools you’re going to use: note that the list should correspond to the Assessment Matrix (same tools specified in the raw assigned to the Teaching)*

# COURSE SCHEDULE

*Instructions: provide a detailed course schedule.*